Hi

Are you doing a panto or a Christmas show this year? If so could you let me know please?

* Which organisation you are
* When the panto/show is
* Where the panto/show is
* Approx. how many children will be performing

This will help me manage the licensing process as I am expecting @ 4000 Northants children to perform this season.

**Performance Licence**

A licence is required if the child:

* Has performed for more than 3 days in 6 months
* Or is being paid
* Or requires time off from school

It is illegal for the child to perform without a licence

The full licence application form remains the same as last year and I would suggest that you follow this process for applications.

* Complete part 1 as the applicant, print a copy out the whole form inc page 2.
* Give/email the whole form to the parent/carer and ask them to read page 1 & complete part 2
* When everything is complete sign as the applicant on the last page
* Email each child’s form, photo, birth certificate, school approval(if time off is required) to me as soon as you can – the earlier they come in the quicker we can resolve any problems.

If you have children with full licences then you will need local authority registered chaperones. A voluntary chaperone licence will cost £2.50 and a professional licence £46.50.

[Apply for a chaperone licence](https://northamptonshire-self.achieveservice.com/service/apply_for_a_chaperone_licence)

[Renew a chaperone licence](https://northamptonshire-self.achieveservice.com/service/renew_a_chaperone_licence)

**Exemption Applications**

An exemption certificate is required when:

* no payment is made to the child except for expenses
* no time off school is required
* the performance run is 4 days or less, and
* the child hasn't already performed on 4 days in a 6 month period

[Apply for a performance licence exemption](https://northamptonshire-self.achieveservice.com/service/apply_for_a_performance_licence_exemption)

We would request that you licence your helpers. A voluntary chaperone licence will cost £2.50 and a professional licence £46.50.

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[Renew a chaperone licence](https://northamptonshire-self.achieveservice.com/service/renew_a_chaperone_licence)

If you need any further information or if you are unsure about any part of this process please let me know.

Many thanks

Regards

**Jac**

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